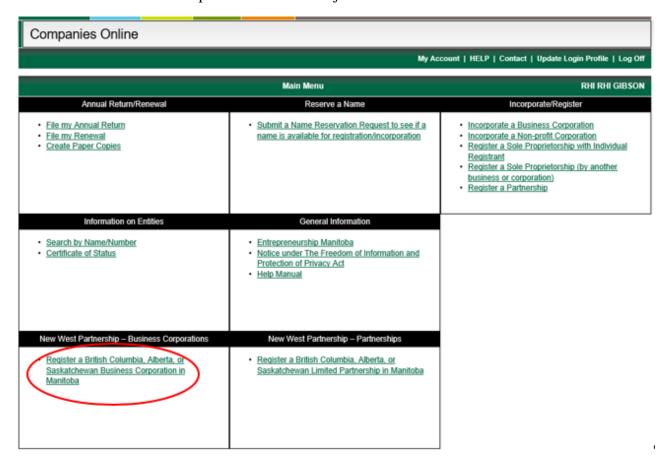
Supported Browser: Internet Explorer 11

Main Menu

 Select Register a British Columbia, Alberta or Saskatchewan Business Corporation in Manitoba

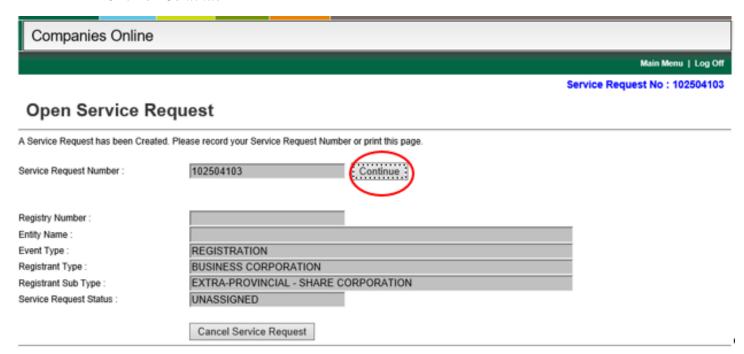
Note: The following must file a paper application:

- Extra Provincial Business Cooperatives from British Columbia, Alberta or Saskatchewan
- Extra-Provincial Corporations from other jurisdictions



Open Service Request

• Click on Continue



Note: You have 5 days to complete the Registration once you start filing it online. The information you enter in this Service Request is saved and will appear at the bottom of your Main Menu. You may re-open and complete the Registration at a later date. However, after 5 days the Service Request is cancelled and it will no longer appear on your Main Menu screen. If this occurs you will need to start from the beginning again.

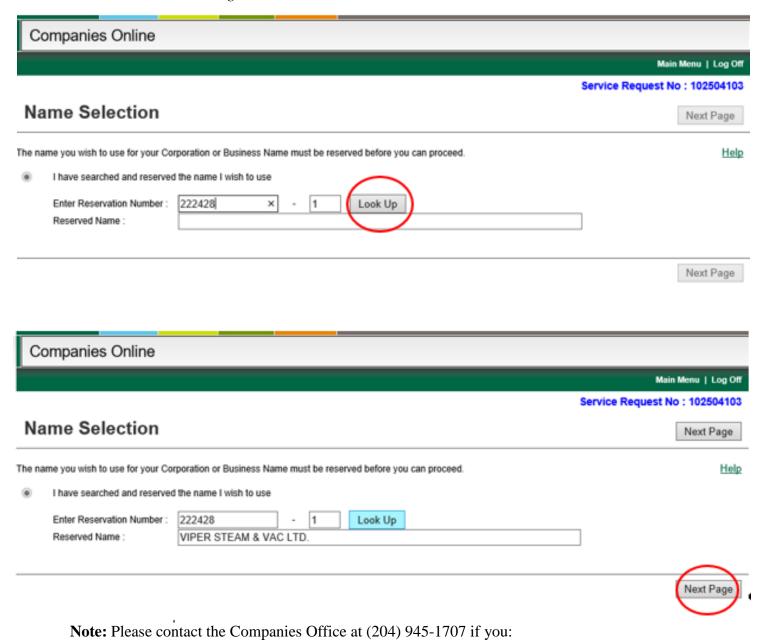
To open an existing Service Request, click the 'Service Request Number' link in the list below.

Service Request Number	Event	Status	Registry Number :	Date :
102504103	BUSINESS CORPORATION - REGISTRATION	In Progress	10025278	27-Apr-2020



Name Selection

- Enter the Reservation Number (found on the 2nd page of the Name Reservation Report) and click on *Lookup*
- The reserved name will be displayed
- Click on Next Page



• Are registering a numbered corporation from British Columbia, Alberta or Saskatchewan

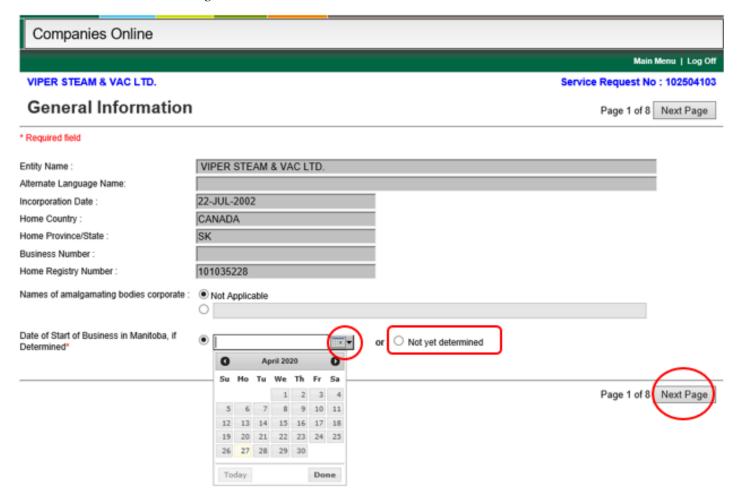
• Receive an error after entering your Reservation Number

(i.e. 123456789 Saskatchewan Ltd.)



General Information

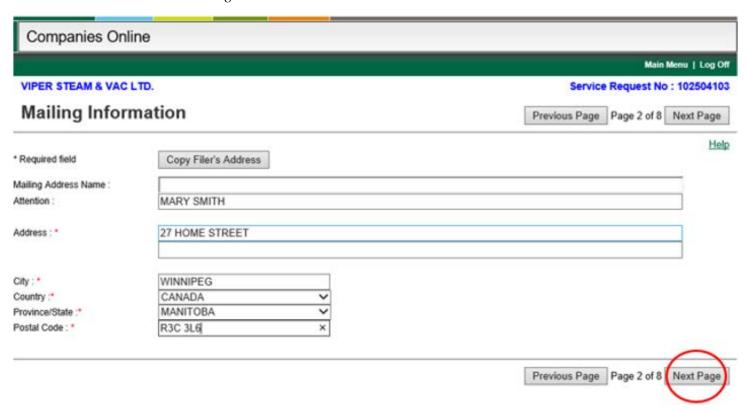
- The information about the Corporation is pre-populated from the home jurisdiction and cannot be changed. If any information is incorrect, please contact the home jurisdiction.
- **Date of Start of Business in Manitoba, if Determined -** Click on the calendar to select the date. The date cannot be more than 30 days in the future.
 - o Otherwise, select Not Yet Determined
- Click on Next Page





Mailing Address

- Enter address
- Click on the *Copy Filer's Address* button or enter the information
- **Mailing Address Name** Can be left blank or it can contain the name of a firm filing the registration
- **Attention** Can be left blank
- Click on Next Page

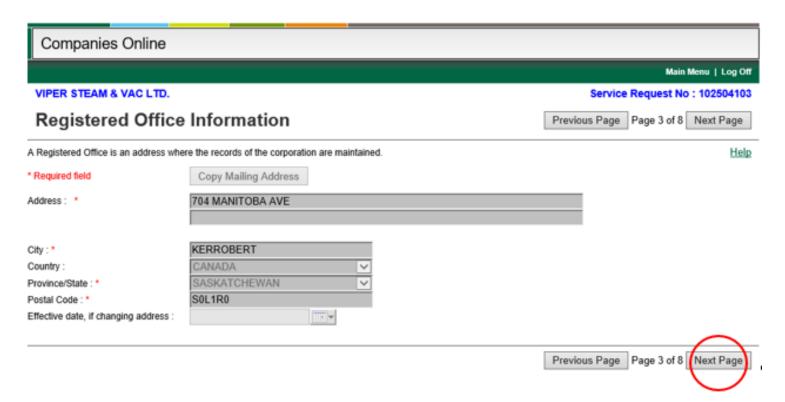




Registered Office Information

Note: The Registered Office Information is pre-populated from the home jurisdiction and cannot be changed. If the address is incorrect, it must be changed in the home jurisdiction.

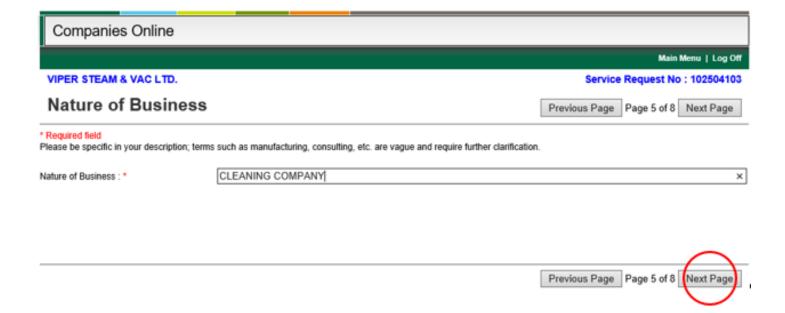
• Click on Next Page





Nature of Business

- Nature of Business will be pre-populated from the Name Reservation. Make any changes needed.
- Click on Next Page

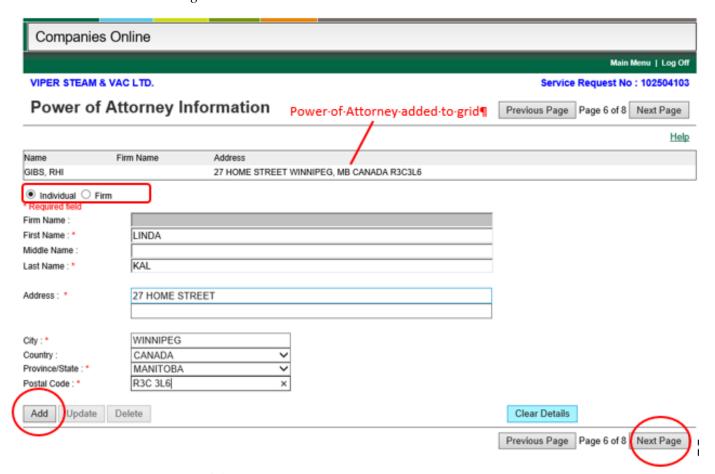


Power of Attorney Information

A **Power of Attorney** is required for ALL Extra-Provincial Corporations.

The attorney for service must reside in Manitoba. The attorney for service does not have to be a lawyer.

- Select either *Individual* or *Firm*
- Enter the information
- Select the Add button to add the attorney for service to the grid
- Repeat until all attorney's for service have been added
- Click on Next Page



Update or Delete Power of Attorney:

- Select name in grid
- If data needs to be corrected, edit the information and select *Update*
- If you wish to remove altogether, select *Delete*



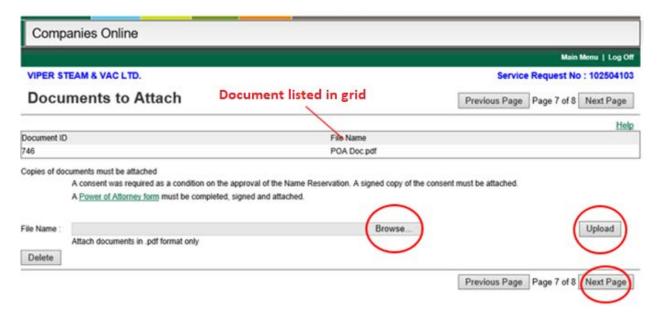
Documents to Attach

This page will indicate the documents that are required to complete the registration (i.e. Power of Attorney, Consent/Consent & Undertaking)

All documents must be signed, scanned and saved as a PDF before they can be uploaded.

The Power of Attorney form must be signed by a Director or Officer of the Corporation as well as the individual being appointed.

- Click on the *Browse* button
- Find the scanned copy of the completed and signed document
- Click on the *Upload* button. When uploaded, the document will be listed in the grid
- Repeat until all documents are uploaded
- Click on Next Page



Delete a Document:

- Click on the document to be deleted in the grid
- Click on the *Delete* button



Confirmation

- Client Reference Number: Can be left blank
- Click on the *Pre-Registration Report* button

Companies Online	
	Main Menu Log Off
VIPER STEAM & VAC LTD.	Service Request No: 102504103
Confirmation	Page 8 of 8
Click on the Pre-Registration Report button to view the information you have entered. Pre-Registration Report	
Client Reference Number (Optional):	



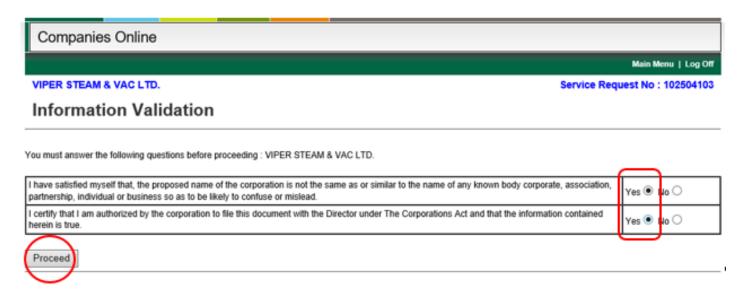
Pre-Registration Report

- Review the report
- If the information is correct, click on the *Submit* button (at the top or bottom of the page)
- If the information is incorrect:
 - o If the Mailing Address is incorrect, click on the Fix Error button
 - o If any other information is incorrect, it will need to be changed in the home jurisdiction.



Information Validation

- Read the statements and click on Yes to agree to each statement
- Click on Proceed



The Registration has been submitted for Internal Review

Companies Online	
	Main Menu Log Off
VIPER STEAM & VAC LTD.	Service Request No : 102504103
Your service reques	has been submitted for Internal Review.
Companies Office staff will review and responders:	d to your submission as quickly as possible. To check the date we are currently processing, please visit our website at sing.html
http://www.companiesoffice.qov.mb.ca/proc Service Request Number :	102504103
http://www.companiesoffice.qov.mb.ca/proc Service Request Number : Registry Number :	102504103 10025278
http://www.companiesoffice.qov.mb.ca/proc Service Request Number :	102504103
http://www.companiesoffice.qov.mb.ca/proc Service Request Number : Registry Number : Entity Name :	102504103 10025278 VIPER STEAM & VAC LTD.
http://www.companiesoffice.qov.mb.ca/proc Service Request Number : Registry Number : Entity Name : Registrant Type :	102504103 10025278 VIPER STEAM & VAC LTD. BUSINESS CORPORATION