Main Menu

- Select Register a British Columbia, Alberta or Saskatchewan Business Corporation in Manitoba

Note: The following must file a paper application:

- Extra Provincial Business Cooperatives from British Columbia, Alberta or Saskatchewan
- Extra-Provincial Corporations from other jurisdictions
Open Service Request

- Click on Continue

Note: You have 5 days to complete the Registration once you start filing it online. The information you enter in this Service Request is saved and will appear at the bottom of your Main Menu. You may re-open and complete the Registration at a later date. However, after 5 days the Service Request is cancelled and it will no longer appear on your Main Menu screen. If this occurs you will need to start from the beginning again.

To open an existing Service Request, click the "Service Request Number" link in the list below.

<table>
<thead>
<tr>
<th>Service Request Number</th>
<th>Event</th>
<th>Status</th>
<th>Registry Number</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>102504103</td>
<td>BUSINESS CORPORATION - REGISTRATION</td>
<td>In Progress</td>
<td>10025278</td>
<td>27-Apr-2020</td>
</tr>
</tbody>
</table>
Name Selection

- Enter the Reservation Number (found on the 2nd page of the Name Reservation Report) and click on Lookup
- The reserved name will be displayed
- Click on Next Page

Note: Please contact the Companies Office at (204) 945-1707 if you:

- Receive an error after entering your Reservation Number
- Are registering a numbered corporation from British Columbia, Alberta or Saskatchewan (i.e. 123456789 Saskatchewan Ltd.)
General Information

- The information about the Corporation is pre-populated from the home jurisdiction and cannot be changed. If any information is incorrect, please contact the home jurisdiction.
- **Date of Start of Business in Manitoba, if Determined** - Click on the calendar to select the date. The date cannot be more than 30 days in the future.
  - Otherwise, select *Not Yet Determined*
- Click on *Next Page*
**Mailing Address**

- Enter address
- Click on the *Copy Filer's Address* button or enter the information
- **Mailing Address Name** – Can be left blank or it can contain the name of a firm filing the registration
- **Attention** – Can be left blank
- Click on *Next Page*
Registered Office Information

Note: The Registered Office Information is pre-populated from the home jurisdiction and cannot be changed. If the address is incorrect, it must be changed in the home jurisdiction.

- Click on Next Page
Nature of Business

- Nature of Business will be pre-populated from the Name Reservation. Make any changes needed.
- Click on Next Page
**Power of Attorney Information**

A **Power of Attorney** is required for ALL Extra-Provincial Corporations. The attorney for service must reside in Manitoba. The attorney for service does not have to be a lawyer.

- Select either *Individual* or *Firm*
- Enter the information
- Select the Add button to add the attorney for service to the grid
- Repeat until all attorney’s for service have been added
- Click on *Next Page*

### Update or Delete Power of Attorney:

- Select name in grid
- If data needs to be corrected, edit the information and select *Update*
- If you wish to remove altogether, select *Delete*
Documents to Attach

This page will indicate the documents that are required to complete the registration (i.e. Power of Attorney, Consent/Consent & Undertaking)

All documents must be signed, scanned and saved as a PDF before they can be uploaded.

The Power of Attorney form must be signed by a Director or Officer of the Corporation as well as the individual being appointed.

- Click on the *Browse* button
- Find the scanned copy of the completed and signed document
- Click on the *Upload* button. When uploaded, the document will be listed in the grid
- Repeat until all documents are uploaded
- Click on *Next Page*

Delete a Document:

- Click on the document to be deleted in the grid
- Click on the *Delete* button
Confirmation

- **Client Reference Number**: Can be left blank
- **Click on the Pre-Registration Report button**
Pre-Registration Report

- Review the report
- If the information is correct, click on the Submit button (at the top or bottom of the page)
- If the information is incorrect:
  - If the Mailing Address is incorrect, click on the Fix Error button
  - If any other information is incorrect, it will need to be changed in the home jurisdiction.

This report contains the information you entered into the system.
You need to check and verify that this information is correct before proceeding.

Registry No: 11025278
Entity Name: VIPER STEAM & VAC LTD.
Pre-Registration report

As of: 27 Apr 2020

Entity Type: BUSINESS CORPORATION
Entity Sub Type: EXTRA-PROVINCIAL - SHARE CORPORATION

Home Jurisdiction: SASKATCHEWAN
Incorporation Date: 22-04-1992
Nature of Business: CLEANING COMPANY
NAICS Code: 443110

Registered Office Address:
Address: 7M MANITOBA AVE
City/Province: KELOWNA, BC
Country/Postal Code: CANADA, V8V 1L8

Mailing Address:
Name: %NAME%
Address: 27 HOME STREET
City/Province: WINNIPEG, MB
Country/Postal Code: CANADA, R3C 3L5

Power(s) of Attorney:
Name: %NAME%
Address: 21 HOME STREET
City/Province: WINNIPEG, MB
Country/Postal Code: CANADA, R3C 3L5

Registration Authorized by:
Name: %NAME%
Address: 27 HOME STREET
City/Province: WINNIPEG, MB
Country/Postal Code: CANADA, R3C 3L5

Work Order Number:
Reg No: 11025278
Entity Name: VIPER STEAM & VAC LTD.
Registered Type: BUSINESS CORPORATION
Registation Sub Type: EXTRA-PROVINCIAL - SHARE CORPORATION REGISTRATION

Amount: $0.00

If the information is correct and you wish to proceed, click on the Submit button. This information will be submitted to Companies Office for review.
If any of the information is incorrect, click on the Fix Error button. This will take you back to the first screen.
If before you proceed, you want a copy of this information, click on the Print button.
If you do not wish to proceed at this time, you may click on the Main Menu button. NOTE: The information will remain on hold for 1 day.
Information Validation

- Read the statements and click on Yes to agree to each statement
- Click on Proceed

The Registration has been submitted for Internal Review

Your service request has been submitted for Internal Review.

Companies Office staff will review and respond to your submission as quickly as possible. To check the date we are currently processing, please visit our website at http://www.companiesoffice.gov.mb.ca/processing.html

Service Request Number : 102504103
Registry Number : 10025278
Entity Name : VIPER STEAM & VAC LTD.
Registrant Type : BUSINESS CORPORATION
Registrant Sub Type : EXTRA-PROVINCIAL - SHARE CORPORATION
Event Type : REGISTRATION

Client Reference Number (Optional):